

Government of Pakistan
Ministry of Science & Technology

No. 1 (5)/2002-NAC

Islamabad August, 9 2003

NOTIFICATION

Subject:- RULES TO PROVIDE FOR OPERATING THE DEPOSIT
ACCOUNTS OF PAKISTAN NATIONAL ACCREDITATION
COUNCIL

The Ministry of Science & Technology, Government of Pakistan is pleased to notify the following rules for the maintenance and operation of Deposits Accounts of Pakistan National Accreditation Council, duly vetted by the Controller General of Accounts and approved by the Ministry of Finance:-

1. Short title and commencement:- (1) These rules shall be called the Rules and Procedures for operating the "Deposit Account" of Pakistan National Accreditation Council (PNAC)" opened in the Public Account of Federal Government.

(2) They shall come into force at once.

(3) They shall apply to the Deposit Account to be created from income generated by the PNAC.

2. Definitions:- In these rules unless there is anything repugnant in the subject or context:-

(a) "Council" means, Pakistan National Accreditation council;

(b) "Director General" means the Director General of the Council;

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Accepted
M. Imad

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Director General (F & A)
Ministry of Science & Technology
Government of Pakistan
Islamabad

- (c) "Deposit Account" means , the Account created from income generated through fee charged from conformity assessment bodies, registration of assessors, lead assessors and course providers or contributions from private organizations except budgetary grants by the Federal Government;
- (d) "Assignee" means, an assessor assessment team or a surveillance team to carryout the assessment of a conformity assessment body or surveillance of any industry or laboratory certified by a certification body;
- (e) "Fee" means, a payment to an assignee for the work to be carried out as may be specified in the terms and conditions of the assignment;
- (f) "AGPR" means, the Accountant General of Pakistan Revenue;
- (g) "Prescribed" means, prescribed by regulations made under these rules;

3. Establishment of the Deposit Account:- (1) A Deposit Account for the income receipts generated by the Council has been established within the Public Account of the Federal Government with the concurrence of the Finance Division. The Controller General of Accounts has allotted the following head of account for this purpose:-

- 3 000 000- Deposit & Reserves (B- Not bearing Interest).
3 600 000- Other Deposits.
3 601 040- Deposits Account of Fees Realized by the Pakistan National Accreditation Council (PNAC)

(2). The entire income generated by the Council as given in clause (c) of para-2 will be credited into the above Deposit Account head.

4. Expenditure from the Account:- (1) One third ($1/3^{\text{rd}}$) of the receipts credited to the Deposit Account as per para (2) will be transferred and credited to the Federal Consolidated Fund under the following head:-

2

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- 1 300 000- Miscellaneous Receipts.
1 390 000- Others
1 391 200- Other Receipts - Fees, Fines & Forfeitures.
1 391 220- Fee Collected by Pakistan National Accreditation Council
(PNAC).

- (2) Two third (2/3rd) of the receipts credited to the above Deposit Account will be transferred to the Assignment Account (mentioned in para -5 below) for utilization by the Council for payments to assignee, promotion and development of the accreditation schemes and any other expenditure as may be authorized by the Council.
- (3) The transfers mentioned in sub para (1) & (2) above will be made by the AGPR, Islamabad on written request made by the Council through administrative Ministry, after reconciliation of balance in the Deposit Account with that office.
- (4) The Director General will have the powers to sanction any amount for expenditure out of the fund subject to approval of the Finance Division and in accordance with the provision given in para 4 (2).

5. Mechanism for Operating the Account:- (1) The deposit Account will be operated through an Assignment Account, to be opened in the National Bank of Pakistan (NBP), main Branch, Civic Centre, Islamabad, with the approval of the Federal Government.

- (2) The account will be operated through joint signatures of two officers, authorized by the Director General.
- (3) Separate ledger accounts will be maintained by the Accounts Section of the Council for all receipts and expenditure from the Fund.

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(4) The records of vouchers etc, would be maintained by the Accounts Section of the Council.

(5) The account will be lapsable to the Deposit head on 30th June and re-validated on 1st July of every new financial year on request of the Council to AGPR through the Ministry of Scientific and Technological Research.

6. Reconciliation:- The receipts and expenditure in the Deposit Account will be reconciled by the Council monthly with the AGPR.

7. Audit of Accounts: (1) Internal audit will be carried out once a year by any officer or a team, appointed by the Director General, other than persons connected with the maintenance of accounts.

(2) The Account will be auditable by the Auditor General of Pakistan.

8. Reports and Returns:- Annual reports in respect of receipts and expenditure of the fund shall be prepared for submission to the Finance Division and AGPR through the Ministry of Science & Technology.

9. These rules are issued with the concurrence of Finance Division vide their U.O. No. 3 (4)/2003-BR-II dated 6th August 2003 and Controller General of Accounts vide their U.O. No. 706-AC-II/4/245/2002 dated 28/7/2003.

sc/r
(M. Ajmal Saeed)
Deputy Secretary (Admin)
Tel: 9201050

The Manager,
Printing Corporation of Pakistan,
Karachi

Copy to:

1. Deputy Finance Adviser (S&T) Islamabad.
2. Assistant Economic Adviser (BR-II) Finance Division, (Budget Wing) Islamabad.
3. Accountant General of Pakistan, Islamabad.
4. Controller General, of Accounts, Islamabad.
5. Director General PNAC, Islamabad.
6. Director General Audit Federal Government Islamabad
7. Section Officer (F&A) M/o S&T Islamabad

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4
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(Asif Ali Alvi)
Section Officer (Tech)
Tel: 9201676

ISLAMABAD, the 30th March 2004.

The Accountant General
Pakistan Revenues,
ISLAMABAD.

Subject:- OPENING OF ASSIGNMENT ACCOUNT IN FAVOUR OF NATIONAL
ACCREDITATION COUNCIL (NAC), ISLAMABAD.

Dear Sir,

I am directed to refer to AGPR Islamabad's letter No.T.M./12-22/AA/Vol.158/2067 dated 15th September, 2003 on the subject cited above and to convey sanction of the President of Islamic Republic of Pakistan to the Opening of Assignment Account in favour of National Accreditation Council (NAC) Islamabad with effect from 1st October, 2003 as required vide this Ministry's Notification No. 1(5)/2002-NAC dated 9th August, 2003. The particulars of the organization/Council are as under :-

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